The classic “legal desktop” is under strain and under threat. Concerns over data security continue to mount and with it comes increased pressure from clients and regulators to protect data.

Workshare is setting the standard for metadata cleaning that’s fast as lightning and solid as a rock. But we haven’t stopped there, we’re delivering document security and compliance for all the ways you share, at a pace that matches yours.

Welcome to the future of metadata cleaning; secure your matter files with confidence however they’re shared.

Security that won’t hold you up
Cleaning documents of metadata needs to be instantaneous – users won’t wait in a process or flip between applications even to protect their files. Workshare’s ultra-fast solution cleans files shared via email or a DMS in less than a second. And, that’s from the desktop or on a mobile device.

Compliance for you, your clients and your regulator
Guarding against accidental or malicious sharing of matter files is one of the hardest nuts to crack. Workshare’s security rules engine can identify which matter a file belongs to and ensuring the appropriate outside counsel distribution guidelines are enforced before sharing happens.

Security security everywhere
Sharing security can’t just be a desktop application feature, it needs to operate when your files are at their most vulnerable; attached to email or uploaded to cloud file sharing sites, on the desktop or via a mobile device.

Identify risk and manage exposure with Workshare
In addition to applying policy, Workshare can monitor sharing activity to identify anomalous user behaviour, providing user reports to flag unintentional and unauthorized sharing on any channel. The reporting and analytics insights can be combined into any BI or Risk Reporting tool alongside your other threat management and risk reporting tools. We’re making it simple to demonstrate controls for outside counsel guidelines.

Centralized threat protection
Workshare’s intelligent rules engine looks for security markers or other information added to files by existing control solutions, such as the Document Management System. There’s no need to change user behaviors or manage policy in multiple locations – just get immediate insight and protection.

We’ve evolved metadata cleaning so it’s a holistic solution that adds an additional layer of security and control to your sharing systems – remove sensitive metadata, secure files prior to sharing and identify policy breaches.
Workshare and You

The Evolution of Metadata Cleaning

Metadata cleaning has evolved – Welcome to the future

Technical Specs: Protect Server

**Hardware:** Minimum requirements: Server with 2 virtual processing cores, 4 GB RAM and 60 GB HDD storage

Recommended requirements: Server with 4 virtual processing cores, 8 GB RAM and 120 GB HDD storage

**Software:** Windows Server 2012 R2

**Certified to work with:**
- Microsoft Exchange 2016, 2013, and 2010

Technical Specs: Protect Desktop

**Operating System:** OS: MS Windows 7 SP1, 8.1 and 10 (32 bit and 64 bit)

**MS Office:** 2016 (32 bit and 64 bit); 2013 (32 bit); 2013 SP1 (32 bit); 2010 SP2 (32 bit)

**Email:** MS Outlook 2016 (32 bit and 64 bit)

**Browsers:** MS Edge, MS Internet Explorer 11, Chrome, Firefox

**Citrix:** XenApp and XenDesktop with Microsoft Windows Server

**DMS Integrations:** NetDocuments, iManage, OpenText, Worldox, Microsoft SharePoint

Technical Specs: Risk Analytics

**Hardware:** Minimum requirements: Server with 2 virtual processing cores, 4 GB RAM and 60 GB HDD storage

Recommended requirements: Server with 4 virtual processing cores, 8 GB RAM and 120 GB HDD storage

**Software:**
- Windows Server 2012 R2
- .Net 4.5.2 preinstalled
- Internet Explorer 11+, Google Chrome, or Mozilla Firefox
- Ports: 80, 443 opened on the local machine firewall for admin access
- Microsoft SQL Server 2014

---

**About Workshare**

Workshare is dedicated to helping professionals compare, protect and share their high stakes documents. Since 1999, Workshare has developed and released intelligent technology for business services firms. Now, more than two million professionals use Workshare around the world.

**t:** +44 (0)20 7426 0000 / +1 415 590 7700  
**w:** www.workshare.com  
**e:** sales@workshare.com  
**a:** 20 Fashion St, London, E1 6PX  
**o:** London | San Francisco | New York | Sydney